



Republika ng Pilipinas  
Republic of the Philippines  
Kagawaran ng Tanggulang Pambansa  
Department of National Defense

**Request for Quotation**

29 October 2019

**Greetings:**


For a negotiated procurement under Section 53.9 (Small Value Procurement) of the 2016 Revised Implementing Rules and Regulations (RIRR) of Republic Act (RA) 9184, please quote your lowest price on the **line items** listed below, subject to the General and Special Conditions, as required.

You should be able to submit a sealed quotation, duly signed by your authorized representative to the Negotiation Team at the DND Proper BAC Conference Room, Beside DND Multi-Purpose Center, DND, Camp General Emilio Aguinaldo, Quezon City, not later than **10:00 AM on 04 November 2019 (Monday)**.

Nomenclature	QTY	Unit Price	ABC
<b>Procurement of SND's Christmas Gifts and Giveaways for Yuletide 2019</b> <i>* See attached suppliers quotation for details</i>			
1. Bamblor (Bamboo Tumbler)	550 pcs	Php1,100.00	Php605,000.00
2. Bamboo Cheeseboard	172 pcs	Php1,200.00	Php206,400.00
TOTAL			<b>Php811,400.00</b>

**General and Special Conditions:**

- All entries must be legibly written.
- Supply and Delivery SNS's Christmas Gifts and Giveaways for Yuletide 2019 shall be made within forty-five (45) calendar days upon receipt of the Notice to Proceed and Purchase Order.
- Price validity shall be for a period of not less than sixty (60) calendar days from the date of quotation.
- Warranty of not less than three (3) months from the date of delivery and acceptance.
- Proponent must submit, together with its Quotation, the following:
  - Certified true copy** (by the proponent) of Mayor's/ Business Permit (all pages);
  - Certified true copy** (by the proponent) of the proof of PhilGEPS Registration Number (all pages);
  - Certified true copy** (by the proponent) of the latest Income/ Business Tax Returns (all pages);
  - Original copy** of a **duly accomplished and notarized** Omnibus Sworn Statement (with Secretary's Certificate or Special Power of Attorney) in the form prescribed under the 2016 Revised IRR of RA 9184; and
  - Certified true copy** (by the proponent) of the Certificate of Authenticity for the products.
- The proponent or its **authorized representative should be present during the negotiation/ opening of quotations**; otherwise, the submitted quotation will not be opened and will be considered ineligible to participate in the process.

  
**DIR. JAMES A. LAYUG**  
Vice Chairperson, DND Proper BAC

## SUPPLIER'S QUOTATION

NOMENCLATURE	QTY	Unit Price (In Peso)	Total Price (In Peso)
<b>Procurement of SND's Christmas Gifts and Giveaways for Yuletide 2019</b>			
<b>1. Bamblor (Bamboo Tumbler)</b> SPECIFICATIONS and REQUIREMENTS: <ul style="list-style-type: none"> <li>➤ Material – Bamboo</li> <li>➤ Double Walled Tumbler</li> <li>➤ With tea guard or infuser</li> <li>➤ Volume – at least 18 oz or 532 ml</li> <li>➤ Dimension – at least 27cm x 7.5cm x 7.5 cm</li> <li>➤ Can keep hot water up to at least 10 hrs and cold water up to at least 24 hours</li> <li>➤ With logo engraving on body or lift of tumbler</li> <li>➤ Design/ Layout will be provided by Protocol's Office or supplier can provide design/ layout for Protocol Office's approval</li> </ul>	550 pcs		
<b>2. Bamboo Cheeseboard</b> SPECIFICATIONS and REQUIREMENTS: <ul style="list-style-type: none"> <li>➤ 2-pc cheeseboard swivel</li> <li>➤ Material – Bamboo</li> <li>➤ Size – at least 8" diameter</li> <li>➤ With 4 pcs cutlery set</li> <li>➤ With logo engraving on cheeseboard</li> <li>➤ Size of Gift Box – at least 21cm x 21cm x 3.5cm</li> <li>➤ With logo printing on gift box</li> <li>➤ Design/layout will be provided by Protocol Office or supplier can provide design/layout for Protocol's Office approval</li> </ul>	172 pcs		
<b>TOTAL</b>			

***N.B. All prices shall be inclusive of supplier's profit, OCM and Value Added Tax.***

**COMPLETION DATE** : \_\_\_\_\_ calendar days  
**PRICE VALIDITY** : \_\_\_\_\_ calendar days  
**WARRANTY PERIOD** : \_\_\_\_\_ calendar days

After having carefully read, understood and accepted the General and Special Conditions, I/We quote at prices as above-indicated.

\_\_\_\_\_  
*Printed Name/Signature*

\_\_\_\_\_  
*Business Address*

\_\_\_\_\_  
*Telephone No./Mobile No./E-Mail Address*

\_\_\_\_\_  
*Date*