



Republika ng Pilipinas
Republic of the Philippines
Kagawaran ng Tanggulang Pambansa
Department of National Defense

Request for Quotation

12 December 2019

Greetings:

For a negotiated procurement under Section 53.9 (Small Value Procurement) of the 2016 Revised Implementing Rules and Regulations (RIRR) of Republic Act (RA) 9184, please quote your lowest price on the **line items** listed below, subject to the General and Special Conditions, as required.

You should be able to submit a sealed quotation, duly signed by your authorized representative to the Negotiation Team at the DND Proper BAC Conference Room, Beside DND Multi-Purpose Center, DND, Camp General Emilio Aguinaldo, Quezon City, not later than **10:00 AM on 16 December 2019 (Monday)**.

Nomenclature	QTY	Unit Price	ABC
Procurement of ROTC Stratcom Collaterals Project			
1. ROTC Lanyards <i>* See attached supplier's quotation for details</i>	1,000 pcs	Php47.50	Php47,500.00
2. ROTC Polo Shirts <i>* See attached supplier's quotation for details</i>	320 pcs	Php380.00	Php121,600.00
TOTAL			Php169,100.00

General and Special Conditions:

- All entries must be legibly written.
- Supply and Delivery of ROTC Stratcom Collaterals Project shall be made within fifteen (15) calendar days upon receipt of the Notice to Proceed and Purchase Order.
- Price validity shall be for a period of not less than sixty (60) calendar days from the date of quotation.
- Proponent must submit, together with its Quotation, the following:
 - Certified true copy** (by the proponent) of Mayor's/ Business Permit (all pages);
 - Certified true copy** (by the proponent) of the proof of PhilGEPS Registration Number (all pages);
 - Certified true copy** (by the proponent) of the latest Income/ Business Tax Returns (all pages); and
 - Original copy** of a **duly accomplished and notarized** Omnibus Sworn Statement (with Secretary's Certificate or Special Power of Attorney) in the form prescribed under the 2016 Revised IRR of RA 9184; and
- The proponent or its **authorized representative should be present during the negotiation/ opening of quotations**; otherwise, the submitted quotation will not be opened and will be considered ineligible to participate in the process.
- Proponent must bring samples of the items to be supplied during the opening of quotation/ negotiation.


ATTY. FELIX JASPER DC TUMANENG
Vice Chairperson, DND Proper BAC

SUPPLIER'S QUOTATION

NOMENCLATURE	QTY	Unit Price (In Peso)	Total Price (In Peso)
Procurement of ROTC Stratcom Collaterals Project			
1. ROTC Lanyards <i>* Technical Specifications:</i> <ul style="list-style-type: none"> ➤ Design: CD provided ➤ Material: Polyester ➤ Size: 0.75 inch (width of lanyard) ➤ Length: Standard ➤ Front: Full-color design print ➤ Back: Full-color design print ➤ Attachment: ATT-5 only with metal hook 	1000 pcs		
2. ROTC Polo Shirts <i>* Technical Specifications:</i> <ul style="list-style-type: none"> ➤ Design: CD provided ➤ Printing Method: Sublimation print dark color transfer for the image/ vinyl transfer for the text ➤ Color: Green ➤ Material: Honeycomb ➤ Size: XS, S, M = XS-70; S-200; M-50 ➤ Full-color design print (back-to-back) 	320 pcs		
TOTAL			

N.B. All prices shall be inclusive of supplier's profit, OCM and Value Added Tax.

COMPLETION DATE : _____ calendar days

PRICE VALIDITY : _____ calendar days

After having carefully read, understood and accepted the General and Special Conditions, I/We quote at prices as above-indicated.

Printed Name/Signature

Business Address

Telephone No./Mobile No./E-Mail Address

Date