

Sample Form I

Omnibus Sworn Statement

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. Select one, delete the other:

If a sole proprietorship: I am the sole proprietor of [Name of Bidder] with office address at [address of Bidder];

If a partnership, corporation, cooperative, or joint venture: I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. Select one, delete the other:

If a sole proprietorship: As the owner and sole proprietor of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to represent it in the bidding for [Name of the Project] of the [Name of the PROCURING ENTITY];

If a partnership, corporation, cooperative, or joint venture: I am granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the [Name of Bidder] in the bidding as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate issued by the corporation or the members of the joint venture)];



3. *[Name of Bidder]* is not “blacklisted” or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. *[Name of Bidder]* is authorizing the Head of the PROCURING ENTITY or its duly authorized representative(s) to verify all the documents submitted;
6. **Select one, delete the rest:**

If a sole proprietorship: I am not related to the Head of the PROCURING ENTITY, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a partnership or cooperative: None of the officers and members of *[Name of Bidder]* is related to the Head of the PROCURING ENTITY, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a corporation or joint venture: None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the PROCURING ENTITY, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the following responsibilities as a Bidder:
 - a) Carefully examine all of the Bidding Documents;

- b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
 - c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

IN WITNESS WHEREOF, I have hereunto set my hand this __ day of __, 20__ at _____, Philippines.

Bidder's Representative/Authorized Signatory

**This form will not apply for WB funded projects.*

G-EPS Certificate of Registration

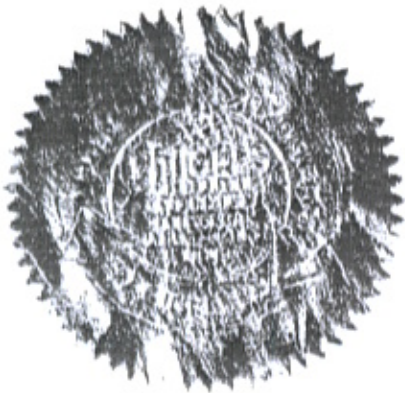
Republic of the Philippines
Department of Budget and Management
PROCUREMENT SERVICE

CERTIFICATE OF REGISTRATION

THIS IS TO CERTIFY THAT

as a business name or firm was registered in the _____
_____ on _____

in accordance with Section 8.5 of the Implementing Rules and Regulations of
Republic Act 9184, otherwise known as the Government Procurement Reform
Act, which took effect October 08, 2003. This registration will expire on



IN TESTIMONY WHEREOF, I have hereunto set
my hand and caused the seal of the PhilGEPS to be
affixed at Pasig City, Philippines, this _____ day
of _____, in the year of our Lord _____

ESTANISLAO C. GRANADOS, JR.

Executive Director, IV

Philippines Government Electronic Procurement

PHILGEPS
CERTIFIED
TRUE COPY OF THE ORIGINAL

Certificate No: PhilGEPS - 2001 - 1646

[Handwritten signatures in blue ink]

**Tax Clearance Certificate
(for Foreign bidders)**



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF INTERNAL REVENUE
COLLECTION ENFORCEMENT DIVISION
National Office
Quezon City



DELINQUENCY VERIFICATION
(Under Executive Order No. 398)

Name of Taxpayer

Address

Taxpayer Identification Number

Purpose

WITH LISTED TAX LIABILITY/IES:

NO LISTED TAX LIABILITY:

▶ _____
▶ _____
▶ _____
▶ _____
▶ _____

E. Quimosing
ELENITA B. QUIMOSING
COLLECTION ENFORCEMENT DIVISION

CED File Number



NOTE: THIS CERTIFICATE SHALL BE VALID AND EFFECTIVE, ONLY WITHIN ONE (1) YEAR FROM THE DATE OF ISSUE, AND THIS SHALL NOT BE USED ON SALE/TRANSFER OF REAL PROPERTY/IES.

Paid Certification Fee P100.00 dated _____
Certification Fee O.R. No. _____
With attached Documentary Stamps P15.00

Bank Guarantee Form for Advance Payment

To: *[Name and address of PROCURING ENTITY]*
[Nature of Contract]

Gentlemen and/or Ladies:

In accordance with the payment provision included in the Special Conditions of Contract, which amends Clause 11.1 of the General Conditions of Contract to provide for advance payment, *[name and address of Supplier]* (hereinafter called the "Supplier") shall deposit with the PROCURING ENTITY a bank guarantee to guarantee its proper and faithful performance under the said Clause of the Contract in an amount of *[amount of guarantee in figures and words]*.

We, the *[bank or financial institution]*, as instructed by the Supplier, agree unconditionally and irrevocably to guarantee as primary obligator and not as surety merely, the payment to the PROCURING ENTITY on its first demand without whatsoever right of objection on our part and without its first claim to the Supplier, in the amount not exceeding *[amount of guarantee in figures and words]*.

We further agree that no change or addition to or other modification of the terms of the Contract to be performed there under or of any of the Contract documents which may be made between the PROCURING ENTITY and the Supplier, shall in any way release us from any liability under this guarantee, and we hereby waive notice of any such change, addition, or modification.

This guarantee shall remain valid and in full effect from the date of the advance payment received by the Supplier under the Contract until *[date]*.

Yours truly,

Signature and seal of the Guarantors

[name of bank or financial institution]

[address]

[date]