



Republika ng Pilipinas
Republic of the Philippines
Kagawaran ng Tanggulang Pambansa
Department of National Defense

Request For Quotation

November 25, 2015


Gentlemen:

For a negotiated procurement under Section 53.9 (Small Value Procurement) of the revised IRR of RA 9184, please quote your lowest price on the **lot item** below, subject to the General and Special Conditions as required. Submit a sealed quotation duly signed by your authorized representative on or before Friday December 04, 2015 09:30 at Room 104, Office of the Assistant Secretary for Financial Management (OASFM) Conference Room, DND Building, Camp General Emilio Aguinaldo, Quezon City.

Item No	Nomenclature	QTY	UNIT COST	Approved Budget For the Contract
1	Project Title: Printing of Newsletter Quantity: 5,000 copies No. of pages: 12 pages Size: 8.5" x 11" (folded); 17" x 11" (spread) Color: Full colors all pages Stock: Book Paper 70 lbs Process: Offset Printing Other: CD Supplied Binding: Saddle Stitch Layout will be provided by DND	5000 copies	P15.35	
	GRAND TOTAL			P76,750.00

General Conditions:

1. All entries must be legibly written.
2. Supplies and materials must be delivered within fifteen (15) working days upon receipt of the Job Order.
3. Price validity shall be for a period not less than Sixty (60) calendar days from quotation.
4. Proponent must submit, together with its Quotation or within three (3) days following the submission of its Quotation, photocopies of its SEC/DTI Business Name Registration and Current Mayor's Permit, Philgeps Registration, Tax Clearance, latest Income and Business Tax Returns, and a duly accomplished Omnibus Sworn Statement.


DIR DINNA ANNA LEE L CARTUJANO
Member, DND Proper BAC/
Head, Negotiation Team for Services

SUPPLIER'S QUOTATION

ITEM NO.	NOMENCLATURE	QTY	UNIT COST	TOTAL COST
1	Project Title: Printing of Newsletter No. of pages: 12 pages Size: 8.5" x 11" (folded); 17" x 11" (spread) Color: Full colors all pages Stock: Book Paper 70 lbs Process: Offset Printing Other: CD Supplied Binding: Saddle Stitch Terms of Payment: Government terms Layout will be provided by DND	5000 copies		
GRAND TOTAL -----				

DELIVERY PERIOD : _____ working days

PRICE VALIDITY : _____ calendar days

After having carefully read, understood and accepted the General Conditions, I/We quote on the item(s) at prices as above-indicated.

Printed Name/Signature

Business Address

Telephone No./Mobile No./E-Mail Address

Date