



Republika ng Pilipinas
Republic of the Philippines
Kagawaran ng Tanggulang Pambansa
Department of National Defense

Request for Quotation

03 September 2019

Greetings:

For a negotiated procurement under Section 53.9 (Small Value Procurement) of the 2016 Revised Implementing Rules and Regulations (RIRR) of Republic Act (RA) 9184, please quote your lowest price on the **line items** listed below, subject to the General and Special Conditions, as required.

You should be able to submit a sealed quotation, duly signed by your authorized representative to the Negotiation Team at the DND Proper BAC Conference Room, Beside DND Multi-Purpose Center, DND, Camp General Emilio Aguinaldo, Quezon City, not later than **10:00 AM on 09 September 2019 (Monday)**.

Nomenclature	QTY	UM	Unit Price	ABC
Procurement of Tokens/Mementos for the E-CLIP/TFBL Program				
1. Challenge Coin <i>* See attached supplier's quotation for details</i>	140	pcs	Php400.00	Php56,000.00
2. Paper Weight <i>* See attached supplier's quotation for details</i>	50	pcs	Php1,033.00	Php51,650.00
3. Molde (for paper weight) <i>* See attached supplier's quotation for details</i>	2	pcs	Php3,000.00	Php6,000.00
4. USB <i>* See attached supplier's quotation for details</i>	200	pcs	Php750.00	Php150,000.00
5. Coaster/ Ref Magnet <i>* See attached supplier's quotation for details</i>	251	pcs	Php233.00	Php58,485.00
6. Neck Pillow <i>* See attached supplier's quotation for details</i>	114	pcs	Php683.00	Php77,865.00
TOTAL				Php400,000.00

General and Special Conditions:

- All entries must be legibly written.
- Supply and Delivery of Tokens/Mementos for the E-CLIP/TFBL Program shall be made within thirty (30) calendar days upon receipt of the Notice to Proceed and Purchase Order.
- Price validity shall be for a period of not less than ninety (90) calendar days from the date of quotation.
- Proponent must submit, together with its Quotation, the following:
 - Certified true copy** (by the proponent) of Mayor's/ Business Permit;
 - Certified true copy** (by the proponent) of the proof of PhilGEPS Registration Number;
 - Certified true copy** (by the proponent) of the latest Income/ Business Tax Returns; and
 - Original copy** of a **duly accomplished and notarized** Omnibus Sworn Statement (with Secretary's Certificate or Special Power of Attorney) in the form prescribed under the 2016 Revised IRR of RA 9184.
- The proponent or its **authorized representative should be present during the negotiation/ opening of quotations**; otherwise, the submitted quotation will not be opened and will be considered ineligible to participate in the process.


ASEC. JOSUE S. GAVERZA, JR.
Chairman, DND Proper BAC

SUPPLIER'S QUOTATION

NOMENCLATURE	QTY	UM	UNIT PRICE (In Peso)	TOTAL PRICE (In Peso)
Procurement of Tokens/Mementos for the E-CLIP/TFBL Program				
1. Challenge Coin ➤ 1.75" Diameter ➤ Thickness 3.55mm ➤ Material: Brass (Metal) ➤ Antique Finish w/ Pouch (Velvet Cloth) ➤ Back to back design	140	pcs		
2. Paper Weight ➤ 2.5" Diameter ➤ ¼" Thickness ➤ Material: Brass (Metal) ➤ Colored ➤ With special box (Croco leatherette material)	50	pcs		
3. Molde (for paper weight) ➤ Metal	2	pcs		
4. USB ➤ Wood with TFBL laser engraving ➤ 8gb, with Pouch (Katsa Cloth)	200	pcs		
5. Coaster/ Ref Magnet ➤ Rubber, Colored ➤ Size 4"x4" (Square) ➤ Thickness 4mm, with 3pcs magnet (Round Metal)	251	pcs		
6. Neck Pillow ➤ With hood, Velvet Cloth ➤ With print one (1) color ➤ With Pouch (Spunbond Material)	114	pcs		
Notes: Logo and/or Design will be provided by the end-user (OUSCVRA).				
TOTAL -----				

N.B. All prices shall be inclusive of supplier's profit, OCM and Value Added Tax.

COMPLETION DATE : _____ calendar days
PRICE VALIDITY : _____ calendar days

After having carefully read, understood and accepted the General and Special Conditions, I/We quote at prices as above-indicated.

Printed Name/Signature

Business Address

Telephone No./Mobile No./E-Mail Address

Date