



Republika ng Pilipinas  
Republic of the Philippines  
Kagawaran ng Tanggulang Pambansa  
Department of National Defense

## Request for Quotation

11 October 2018

### Greetings:

For a negotiated procurement under Section 53.9 (Small Value Procurement) of the 2016 Revised Implementing Rules and Regulations (RIRR) of Republic Act (RA) 9184, please quote your lowest price **per lot item** listed below, subject to the General and Special Conditions, as required.

You should be able to submit a sealed quotation, duly signed by your authorized representative to the Negotiation Team at the DND Proper BAC Conference Room, Beside DND Multi-Purpose Center, DND, Camp General Emilio Aguinaldo, Quezon City, not later than **10:00 AM on 15 October 2018 (Monday)**.

Lot No.	Nomenclature	QTY	UM	ABC (In Peso)
	<b>Procurement of Supplies and Materials for TFBL and E-Clip</b>			
1	<b>Printing of IEC</b> <i>* See attached supplier's quotation for details</i>	1	lot	770,000.00
2	<b>TFBL Branding</b> <i>* See attached supplier's quotation for details</i>	1	lot	610,500.00
3	<b>TFBL Mementos</b> <i>* See attached supplier's quotation for details</i>	1	lot	835,000.00
4	<b>Supplies and Materials</b> <i>* See attached supplier's quotation for details</i>	1	lot	155,000.00
5	<b>Promotional Banners/ Signages</b> <i>* See attached supplier's quotation for details</i>	1	lot	30,000.00
<b>TOTAL</b>				<b>Php2,400,500.00</b>

### General and Special Conditions:

- All entries must be legibly written.
- The **Supply and Delivery of Supplies and Materials for TFBL and E-Clip** shall be made within thirty (30) calendar days upon receipt of the Purchase/Job Order and Notice to Proceed.
- Price validity shall be for a period of not less than sixty (60) calendar days from the date of quotation.
- Proponent must submit, together with its Quotation, the following:
  - Certified true copy** of Mayor's/ Business Permit;
  - Certified true copy** of the proof of PhilGEPS Registration Number;
  - Certified true copy** of the latest Income/ Business Tax Returns; and
  - Original copy** of a **duly accomplished and notarized** Omnibus Sworn Statement (with Secretary's Certificate or Special Power of Attorney) in the form prescribed under the 2016 RIRR of RA 9184.
- The proponent or its **authorized representative should be present during the negotiation/ opening of quotations**; otherwise, the submitted quotation will not be opened and will be considered ineligible to participate in the process.

  
ASEC. JOSUE S. GAVERZA, JR.  
Chairperson, DND Proper BAC

**SUPPLIER'S QUOTATION**

Lot No.	Particulars	QTY	UM	COMPLY/ NOT COMPLY	Price Offer (in Php)
	<b>Procurement of Supplies and Materials for TFBL and E-Clip</b>				
1	<b>Printing of IEC Materials</b>				
	<b>a. E-Clip Manual for TFBL Operators/Implementers</b> * Specifications: <ul style="list-style-type: none"> <li>➤ Dimension: A4 (8.27x11.69 cm), about 120-160 pages including cover</li> <li>➤ Color: Full Color</li> <li>➤ Made: Litho-offset</li> <li>➤ Cover Stock: C2S 220 gsm</li> <li>➤ Paper Stock: C2S 100 gsm</li> <li>➤ Lamination: Matte, with spot UV lamination</li> <li>➤ Binding: Perfect Binding</li> </ul>	1,000	pcs		
	<b>b. Happy Home (Halfway House) Manual Operations</b> * Specifications: <ul style="list-style-type: none"> <li>➤ Dimension: A4 (8.27x11.69 cm), about 100-120 pages including cover</li> <li>➤ Color: Full Color</li> <li>➤ Made: Litho-offset</li> <li>➤ Cover Stock: C2S 220 gsm</li> <li>➤ Paper Stock: C2S 100 gsm</li> <li>➤ Lamination: Matte, with spot UV lamination</li> <li>➤ Binding: Perfect Binding</li> </ul>	100	pcs		
	<b>c. TFBL Year-ender Magazine</b> * Specifications: <ul style="list-style-type: none"> <li>➤ Dimension: Spread 17x11 inches</li> <li>➤ Pages: 80 pages including cover</li> <li>➤ Color: Full Color</li> <li>➤ Made: Litho-offset</li> <li>➤ Cover Stock: C2S 300 gsm</li> <li>➤ Paper Stock: C2S 100 gsm</li> <li>➤ Lamination: Matte, with spot UV lamination</li> <li>➤ Binding: Perfect Binding</li> </ul>	1,000	pcs		
	<b>d. FAQs on E-Clip Brochures</b> * Specifications: <ul style="list-style-type: none"> <li>➤ Dimension: Spread 8.5x11 inches; folded</li> <li>➤ Fold: Tri-fold</li> <li>➤ Color: Full Color</li> <li>➤ Made: Litho-offset/ digital</li> <li>➤ Paper: C2S 100 gsm, coated</li> </ul>	1,000	pcs		
2	<b>TFBL Branding</b>				
	<b>a. TFBL Polo Shirts and TFBL Operators</b> * Specifications: <ul style="list-style-type: none"> <li>➤ Design: Embroidered TFBL logo (CD Provided)</li> <li>➤ Shirt Color: White, with color light blue and light green color accent</li> <li>➤ Material: Cotton</li> <li>➤ Texture: Honeycomb</li> <li>➤ Size: S-200, M-200, L-200, XL-200, XXL-100, XXXL-100</li> </ul>	1,000	pcs		
	<b>b. TFBL Crewneck Shirts for Former Rebels</b>	1,000	pcs		

	<p><b>* Specifications:</b></p> <ul style="list-style-type: none"> <li>➤ Design: Silk Screen (CD Provided) – back to back</li> <li>➤ Shirt Color: White, with color light blue and light green color accent</li> <li>➤ Material: Cotton</li> <li>➤ Size: XS-100, S-200, M-200, L-200, XL-200, XXL-100</li> </ul>				
	<p><b>c. TFBL Custom Embroidered Logo Dri fit (Athletic Shirts)</b></p> <p><b>* Specifications:</b></p> <ul style="list-style-type: none"> <li>➤ Design: Embroidered TFBL logo (CD Provided)</li> <li>➤ Shirt Color: Light Blue/ Light Green</li> <li>➤ Material: Dri-fit</li> <li>➤ Texture (Fabric): High-performance, microfiber, polyester fabric (moves sweat away from the body and to the fabric surface)</li> <li>➤ Size: M-50, L-50, XL-50</li> </ul>	150	pcs		
	<p><b>d. Reversible Jackets</b></p> <p><b>* Specifications:</b></p> <ul style="list-style-type: none"> <li>➤ Design: Reversible, all weather jacket, with detachable reversible hood</li> <li>➤ Color: Black and midnight blue</li> <li>➤ Logo: Embroidered TFBL Logo in subdued colors (gray over black, royal blue over midnight blue)</li> <li>➤ Material: Water-resistant material</li> <li>➤ Size: Customized to fit TFBL principals</li> </ul>	8	pcs		
3	<p><b>TFBL Mementos</b></p> <p><b>a. Flash Drives</b></p> <p>- Information Kit for media reps – 50 pcs - Electronic Handouts for FR Speakers Bureau Seminar – 50 pcs</p> <p><b>* Specifications:</b></p> <ul style="list-style-type: none"> <li>➤ Design: CD Provided</li> <li>➤ Type: Credit card type</li> <li>➤ Material: Plastic</li> <li>➤ Color: Full Color</li> <li>➤ Dimensions: 3.25 inches W x 2.125 inches H</li> <li>➤ Imprint Area: 3.25 inches W x 2 inches H</li> <li>➤ Features: Printable with full color design or photographic images on both sides</li> <li>➤ Memory Capacity: 8GB</li> </ul>	100	pcs		
	<p><b>b. Thermo Flask Mementos for VIPs</b></p> <p>- Guests during Press Conferences – 50 pcs - Subject Matter Experts (FR Speakers' Bureau Seminar) – 50 pcs</p> <p><b>* Specifications:</b></p> <ul style="list-style-type: none"> <li>➤ Design: CD Provided</li> <li>➤ Type: Credit card type</li> <li>➤ Material: Stainless Steel</li> <li>➤ Color: Matte Blue</li> <li>➤ Dimensions: 9 inches H x 2.5 inches D</li> <li>➤ Liquid Capacity: 400 ml</li> </ul>	100	pcs		
	<p><b>c. CROCO Leatherette and Canvass Messenger Bags</b></p> <p>- Mementos for Media Partners – 100 pcs</p> <p><b>* Specifications:</b></p>	100	pcs		

	<ul style="list-style-type: none"> <li>➤ Design: CD Provided</li> <li>➤ Type: Credit card type</li> <li>➤ Material: 600d Poly Canvas</li> <li>➤ Color: Matte Blue/ Black</li> <li>➤ Dimensions: 10.63 inches H x 14.57 inches W x 2.362 inches Gusset</li> <li>➤ Printed Design: Logo within the imprint area, full color</li> </ul>				
	<p><b>d. Customized Eco Bags (for packaging and presentation)</b></p> <p>* Specifications:</p> <ul style="list-style-type: none"> <li>➤ Design: CD Provided</li> <li>➤ Type: Non-woven Convention Tote Bags</li> <li>➤ Material: 80GSM Non-woven Polypropylene</li> <li>➤ Color 500 pcs sky blue and 500 pcs lime green</li> <li>➤ Dimensions: 14 inches W x 17 inches H x 4 inches D; Handle 23 inches</li> <li>➤ Printed Design: TFBL logo within the imprint are (9 inches W x 8 inches H, with 2 sides imprint, full color)</li> </ul>	1,000	pcs		
	<p><b>e. TFBL Snapback/ Bull Caps</b></p> <p>* Specifications:</p> <ul style="list-style-type: none"> <li>➤ Design: TFBL logo (CD Provided)</li> <li>➤ Color: Black</li> <li>➤ Size: Free Size</li> </ul>	1,000	pcs		
	<p><b>f. TFBL Golf Umbrella</b></p> <p>* Specifications:</p> <ul style="list-style-type: none"> <li>➤ Design: TFBL logo (CD Provided)</li> <li>➤ Color: White/ Light Blue/ Light Green (with logo in full color)</li> <li>➤ Handle: Rubber</li> <li>➤ Material: Nylon</li> <li>➤ Ribs: 8</li> <li>➤ Canopy size: 61-62 inches</li> <li>➤ Make: Automatic</li> <li>➤ Height: 67 inches</li> </ul>	300	pcs		
	<p><b>g. E-Clip Promotional Umbrellas</b></p> <p>* Specifications:</p> <ul style="list-style-type: none"> <li>➤ Design: I Support ECLIP/ TFBL (CD Provided)</li> <li>➤ Color: light blue and white</li> <li>➤ Handle: Nylon with Silver-backing cloth, blk ribs, black rod</li> <li>➤ Ribs: 8</li> <li>➤ Canopy size: 42 inches arc – closes to 21 inches</li> <li>➤ Imprint Area: 9.5 inches W x 3 inches H/ 8 inches W x 5 inches H</li> </ul>	1,000	pcs		
	<p><b>h. E-Clip PVC Plastic Fans</b></p> <p>* Specifications:</p> <ul style="list-style-type: none"> <li>➤ Color: Full color</li> <li>➤ Design: ECLIP Message (front), TFBL (back)</li> <li>➤ Made/ Material: PVC</li> </ul>	1,000	pcs		
	<b>Supplies and Materials</b>				
4	<p><b>a. TFBL Stationery Letterhead</b></p> <p>* Specifications:</p> <ul style="list-style-type: none"> <li>➤ Design: TFBL Logo and text (message, location and contact information)</li> </ul>	20	Reams (10,000 sheets)		

	<ul style="list-style-type: none"> <li>➤ Dimension: A4 (8.27x11.69cm)</li> <li>➤ Color: Full Color</li> <li>➤ Made: Litho-offset or digital</li> <li>➤ Thickness: C2S 80 GSM</li> </ul>				
	<b>b. TFBL Folders</b> * Specifications: <ul style="list-style-type: none"> <li>➤ Design: TFBL Logo and text, with inside pockets</li> <li>➤ Color: Full Color</li> <li>➤ Dimension: Spread: 19x12 inches (folded: 9x12 inches)</li> <li>➤ Made: Litho-offset</li> <li>➤ Thickness: C2S 300gsm</li> <li>➤ Finish: Matte laminated, spot UV on logo</li> </ul>	1,000	pcs		
	<b>c. TFBL Documents envelopes (A4)</b> * Specifications: <ul style="list-style-type: none"> <li>➤ Design: TFBL Logo and text</li> <li>➤ Dimension: A4</li> <li>➤ Color: Full Color</li> <li>➤ Made: Litho-offset</li> <li>➤ Thickness: C2S 220gsm</li> </ul>	1,000	pcs		
	<b>d. TFBL Documents envelopes (legal size)</b> * Specifications: <ul style="list-style-type: none"> <li>➤ Design: TFBL Logo and text on flap</li> <li>➤ Dimension: 10x15 inches</li> <li>➤ Color: white, full color on flap</li> <li>➤ Made: Litho-offset</li> <li>➤ Thickness: C2S 100gsm</li> </ul>	1,000	pcs		
	<b>Promotional Banners/ Signages</b>				
5	<b>TFBL Fabricated Logo/ Signage</b> * Specifications: <ul style="list-style-type: none"> <li>➤ Design: TFBL logo (CD provided)</li> <li>➤ Color: Full Color</li> <li>➤ Material: Acrylic</li> <li>➤ Size: 1x3ft</li> </ul>	3	pcs		
<b>GRAND TOTAL -----</b>					

**DELIVERY PERIOD** : \_\_\_\_\_ calendar days  
**PRICE VALIDITY** : \_\_\_\_\_ calendar days

After having carefully read, understood and accepted the General and Special Conditions, I/We quote at prices as above-indicated.

\_\_\_\_\_  
Printed Name/Signature

\_\_\_\_\_  
Business Address

\_\_\_\_\_  
Telephone No./Mobile No./E-Mail Address

\_\_\_\_\_  
Date