



Republika ng Pilipinas
Republic of the Philippines
Kagawaran ng Tanggulang Pambansa
Department of National Defense

Request for Quotation

14 December 2018

Greetings:


For a negotiated procurement under Section 53.9 (Small Value Procurement) of the 2016 Revised Implementing Rules and Regulations (RIRR) of Republic Act (RA) 9184, please quote your lowest price **on the lot** listed below, subject to the General and Special Conditions, as required.

You should be able to submit a sealed quotation, duly signed by your authorized representative to the Negotiation Team at the DND Proper BAC Conference Room, Beside DND Multi-Purpose Center, DND, Camp General Emilio Aguinaldo, Quezon City, not later than **9:00 AM on 18 December 2018 (Tuesday)**.

Lot No.	Nomenclature	QTY	UM	Unit Cost (In Peso)	ABC (In Peso)
1	Procurement of CY 2018 DND Proper Wooden Plaques <i>* See attached supplier's quotation for details</i>	100	pcs	3,980.00	398,000.00
TOTAL					Php398,000.00

General and Special Conditions:

- All entries must be legibly written.
- The **Supply and Delivery of CY 2018 DND Proper Wooden Plaques** shall be made within thirty (30) calendar days upon receipt of the Job Order and Notice to Proceed.
- Price validity shall be for a period of not less than sixty (60) calendar days from the date of quotation.
- Proponent must submit, together with its Quotation, the following:
 - Certified true copy** of Mayor's/ Business Permit;
 - Certified true copy** of the proof of PhilGEPS Registration Number;
 - Certified true copy** of the latest Income/ Business Tax Returns; and
 - Original copy** of a **duly accomplished and notarized** Omnibus Sworn Statement (with Secretary's Certificate or Special Power of Attorney) in the form prescribed under the 2016 RIRR of RA 9184.
- The proponent or its **authorized representative should be present during the negotiation/ opening of quotations**; otherwise, the submitted quotation will not be opened and will be considered ineligible to participate in the process.


ASEC. JOSUE S. GAVERZA, JR.
Chairperson, DND Proper BAC

SUPPLIER'S QUOTATION

Lot No.	Particulars	QTY	UM	Unit Cost (In Peso)	Total Price (in Php)
1	Procurement of CY 2018 DND Proper Wooden Plaques <i>* Specifications:</i> <ul style="list-style-type: none"> ➤ Material: Mahogany (Plaque) ➤ Size: Plaque – Height: 7.75", Width: 6.4", Thickness: 0.75" ➤ Logo Print Options: Brass cut-out, 2.75" diameter, Thickness: 5mm (Seal/Emblem embossed by 2mm) ➤ Wooden Frame Color: Varnish as approved ➤ Packaging: Box made of wood material (MDF Board/ Phenolic Board, Mahogany Finished) with royal blue felt-like cloth inside, gross grain ribbon (blue); with gift box lock ➤ Logo and design will be provided by Administrative Service <i>* See attached design for more details</i>	100	pcs		
GRAND TOTAL -----					

N.B. All prices shall be inclusive of supplier's profit, OCM and Value Added Tax.

DELIVERY PERIOD : _____ calendar days
PRICE VALIDITY : _____ calendar days

After having carefully read, understood and accepted the General and Special Conditions, I/We quote at prices as above-indicated.

Printed Name/Signature

Business Address

Telephone No./Mobile No./E-Mail Address

Date

