



Republika ng Pilipinas
Republic of the Philippines
Kagawaran ng Tanggulang Pambansa
Department of National Defense

Request for Quotation

14 March 2018

Greetings:

For a negotiated procurement under Section 53.9 (Small Value Procurement) of the 2016 Revised Implementing Rules and Regulations (RIRR) of Republic Act (RA) 9184, please quote your lowest price on a **per line item** listed below, subject to the General and Special Conditions, as required.

You should be able to submit a sealed quotation, duly signed by your authorized representative to the Negotiation Team at the DND Proper BAC Conference Room, Beside DND Multi-Purpose Center, DND, Camp General Emilio Aguinaldo, Quezon City, not later than **10:00 AM on 19 March 2018 (Monday)**.

Line No.	Nomenclature	QTY	ABC (In Php)
Procurement of Requirements for the National Action Plan on Women, Peace, and Security (NAPWPS) Activities for 1st Quarter, 2018			
1	Collared T-shirt (see supplier's quotation for details)	200 pcs	60,000.00
2	Customized USB (see supplier's quotation for details)	200 pcs	80,000.00
3	Customized Mug (see supplier's quotation for details)	200 pcs	18,000.00
4	Customized Canvas Bag (see supplier's quotation for details)	200 pcs	10,000.00
GRAND TOTAL			168,000.00

General and Special Conditions:

- All entries must be legibly written.
- Supply and delivery of the requirements for the NAPWPS activities for 1st Quarter, 2018 must be completed within seven (7) calendar days upon receipt of the Notice to Proceed and Purchase Order.
- Price validity shall be for a period of not less than sixty (60) calendar days from the date of quotation.
- Proponent must submit, together with its Quotation, the following:
 - Certified true copy** of Mayor's/ Business Permit;
 - Certified true copy** of the proof of PhilGEPS Registration Number;
 - Certified true copy** of the latest Income/ Business Tax Returns; and
 - Original copy** of a **duly accomplished and notarized** Omnibus Sworn Statement (with Secretary's Certificate or Special Power of Attorney) in the form prescribed under the 2016 RIRR of RA 9184.
- The proponent or its **authorized representative should be present during the negotiation/ opening of quotations**; otherwise, the submitted quotation will not be opened and will be considered ineligible to participate in the process.
- The proponent shall bring a sample of the proposed collared T-shirt to be supplied.

FOR THE CHAIRPERSON:


WAHAB SHERWIN S. SURIAN, JR.
Head, DND Proper BAC Secretariat

SUPPLIER'S QUOTATION

LINE NO.	NOMENCLATURE	QTY	Unit Price (In Peso)	Total Price (In Peso)
	Procurement of Requirements for the NAPWPS Activities for 1st Quarter, 2018			
1	Collared T-shirt <i>Specifications:</i> <ul style="list-style-type: none"> ➤ Material: Cotton ➤ Color: Navy Blue ➤ Logo Print Size: 3 inches in diameter ➤ Text Size: 2 inches ➤ Printing technique: Silk Screen <i>* See attached design</i>	200 pcs		
2	Customized USB <i>Specifications:</i> <ul style="list-style-type: none"> ➤ Plastic Card USB (swivel USB connector) ➤ Size: 86mm x 54mm x 3mm ➤ Storage: 8GB ➤ Printed on both sides (full color) <i>* See attached design</i>	200 pcs		
3	Customized Mug <i>Specifications:</i> <ul style="list-style-type: none"> ➤ Material: Ceramic ➤ Color: White (outer), azure blue (inner) ➤ Printed on both sides <i>* See attached design</i>	200 pcs		
4	Customized Canvas Bag <i>Specifications:</i> <ul style="list-style-type: none"> ➤ Canvas bag printed on one side only ➤ Color: Cream ➤ Size: Height – 12.5 inches Length – 11 inches Width – 3inches <i>* See attached design</i>	200 pcs		
GRAND TOTAL -----				

DELIVERY PERIOD : _____ calendar days
PRICE VALIDITY : _____ calendar days

After having carefully read, understood and accepted the General and Special Conditions, I/We quote at prices as above-indicated.

Printed Name/Signature

Business Address

Telephone No./Mobile No./E-Mail Address

Date

Particulars	Design
Collared T-Shirt	
Customized USB	
Customized Mug	

Customize
d Canvas
Bag

