



Republika ng Pilipinas  
Republic of the Philippines  
Kagawaran ng Tanggulang Pambansa  
Department of National Defense  
**DND-PROPER BIDS AND AWARDS COMMITTEE**

**Request for Quotation**

Date: 15 March 2016

**Gentlemen:**

For a negotiated procurement under Section 53.9 (Small Value Procurement) of the revised IRR of RA 9184, please quote your lowest price on the **line item** below, subject to the General Conditions as required. Submit a sealed quotation duly signed by your authorized representative on or before Wednesday, 23 March 2016 10:00 AM at Room 104, Office of the Assistant Secretary for Financial Management (OASFM) Conference Room, DND Building, Camp General Emilio Aguinaldo, Quezon City.

Item No.	Nomenclature	QTY	UNIT COST	UNIT COST	Approved Budget For the Contract
1	<b>Book Binding</b> 75 Projects; 4 books each	300	Pcs	300.00	90,000.00
2	<b>Re-Enforcement of cabinets</b> 5 adjustable steel shelves (36" x 18") with 4 x 72 steel angular post (1-1/2 x 1-1/2 x 1.8mm)	36	Units	9,000.00	324,000.00
<b>GRAND TOTAL ...</b>					<b>414,000.00</b>

**General Conditions:**

1. All entries must be legibly written.
2. Supplies and materials must be delivered within thirty (30) calendar days upon receipt of the Job Order.
3. Price validity shall be for a period not less than Sixty (60) calendar days from quotation.
4. Proponent must submit, together with its Quotation or within three (3) days following the submission of its Quotation, photocopies of its SEC/DTI Business Name Registration and Current Mayor's Permit, Philgeps Registration, Tax Clearance, latest Income and Business Tax Returns, Audited Financial Statement, and a duly accomplished Omnibus Sworn Statement.

  
**DIR. DINNA ANNA LEE L. CARTUJANO**  
Member, DND Proper BAC/  
Head, Negotiation Team for Services

## SUPPLIER'S QUOTATION

ITEM NO.	NOMENCLATURE	QTY	UM	UNIT COST	TOTAL COST
1	<b>Book Binding</b> 75 Projects; 4 books each	300	Pcs		
2	<b>Re-Enforcement of cabinets</b> 5 adjustable steel shelves (36" x 18") with 4 x 72 steel angular post (1-1/2 x 1-1/2 x 1.8mm)	36	Units		
<b>GRAND TOTAL .....</b>					

**DELIVERY PERIOD :** \_\_\_\_\_ calendar days

**PRICE VALIDITY :** \_\_\_\_\_ calendar days

After having carefully read, understood and accepted the General Conditions, I/We quote on the item(s) at prices as above-indicated.

\_\_\_\_\_  
*Printed Name/Signature*

\_\_\_\_\_  
*Business Address*

\_\_\_\_\_  
*Telephone No./Mobile No./E-Mail Address*

\_\_\_\_\_  
*Date*