

**LIST OF OCD'S EXISTING VACANCIES**  
As of August 8, 2014

NO.	ITEM NUMBER	POSITION TITLE	NO. OF VACANCY	MONTHLY SALARY	MINIMUM QUALIFACATION STANDARDS
1	OCDB-DIR1-1-1998	Director I,SG 25	1	P53,730.00	<ul style="list-style-type: none"> <li>• Bachelor's Degree</li> <li>• 3 years of progressively responsible experience in the coordination and administration of civil defense activities, programs and operations</li> <li>• Career Service Executive Eligibility (CSEE)/Career Executive Service (CES)</li> </ul>
2	OCDB-CADOF-22-2005	Chief, Administrative Officer, SG 24	1	P49,750.00	<ul style="list-style-type: none"> <li>• Master's Degree</li> <li>• 4 years in position/s involving management and supervision</li> <li>• 24 hours training in management and supervision</li> <li>• Civil Service Professional eligibility</li> </ul>
3	OCDB-PLO5-1-998	Planning Officer V, SG 24	1	P49,750.00	<ul style="list-style-type: none"> <li>• Master's Degree</li> <li>• 4 years in position/s involving management and supervision</li> <li>• 24 hours training in management and supervision</li> <li>• Civil Service Professional eligibility</li> </ul>
4	OCDB-TRNSP5-1-1998	Training Specialist V, SG 24	1	P49,750.00	<ul style="list-style-type: none"> <li>• Master's Degree</li> <li>• 4 years in position/s involving management and supervision</li> <li>• 24 hours training in management and supervision</li> <li>• Civil Service Professional eligibility</li> </ul>
5	OCDB-CDO5-11-1998 OCDB-CDO5-14-1998	Civil Defense Officer V,SG 24	2	P49,750.00	<ul style="list-style-type: none"> <li>• Master's Degree</li> <li>• 4 years in position/s involving management and supervision</li> <li>• 24 hours training in management and supervision</li> <li>• Civil Service Professional eligibility</li> </ul>
6	OCDB-CDO4-8-1998 OCDB-CDO4-10-1998 OCDB-CDO4-11-1998 OCDB-CDO4-12-1998 OCDB-CDO4-14-1998	Civil Defense Officer IV,SG 22	5	P42,652.00	<ul style="list-style-type: none"> <li>• Bachelor' Degree</li> <li>• 3 years of relevant experience</li> <li>• 16 hours of relevant training</li> <li>• Civil Service Professional Eligibility</li> </ul>

7	OCDB-ADOF5-23-2005	Administrative Officer V, SG 18 (Budget Officer III)	1	P31,351.00	<ul style="list-style-type: none"> <li>• Bachelor's Degree</li> <li>• 2 years of relevant experience</li> <li>• 8 hours of relevant training</li> <li>• Civil Service Professional eligibility</li> </ul>
8	OCDB-ADOF5-24-2005	Administrative Officer V, SG 18 (Cashier III)	1	P31,351.00	<ul style="list-style-type: none"> <li>• Bachelor's Degree</li> <li>• 2 years of relevant experience</li> <li>• 8 hours of relevant training</li> <li>• Civil Service Professional eligibility</li> </ul>
9	<b>OCDB-ADOF5-27-2005*</b>	Administrative Officer V, SG 18 (Supply Officer III)	1	P31,351.00	<ul style="list-style-type: none"> <li>• Bachelor's Degree</li> <li>• 2 years of relevant experience</li> <li>• 8 hours of relevant training</li> <li>• Civil Service Professional eligibility</li> </ul>
10	<b>OCDB-CDO3-1-1998*</b> <b>OCDB-CDO3-3-1998*</b> OCDB-CDO3-8-1998 OCDB-CDO3-9-1998 OCDB-CDO3-12-1998 OCDB-CDO3-15-1998	Civil Defense Officer III, SG 18	6	P31,351.00	<ul style="list-style-type: none"> <li>• Bachelor's Degree</li> <li>• 2 years of relevant experience</li> <li>• 8 hours of relevant training</li> <li>• Civil Service Professional eligibility</li> </ul>
11	OCDB-CDO2-4-1999 <b>OCDB-CDO2-10-1998*</b> <b>OCDB-CDO2-12-1998*</b> <b>OCDB-CDO2-26-1998*</b> <b>OCDB-CDO2-28-1998*</b>	Civil Defense Officer II, SG 15	5	P24,887.00	<ul style="list-style-type: none"> <li>• Bachelor's Degree</li> <li>• 1 year of relevant experience</li> <li>• 4 hours of relevant training</li> <li>• Civil Service Professional eligibility</li> </ul>
12	OCDB-TRNSP2-5-1999	Training Specialist II, SG 15	1	P24,887.00	<ul style="list-style-type: none"> <li>• Bachelor's Degree</li> <li>• 1 year of relevant experience</li> <li>• 4 hours of relevant training</li> <li>• Civil Service Professional eligibility</li> </ul>
13	OCDB-A1-1-1998	Accountant I, SG 12	1	P19,940.00	<ul style="list-style-type: none"> <li>• Bachelor's Degree in Commerce/Business Administration major in Accounting</li> <li>• RA 1080 Eligibility (CPA)</li> </ul>
14	OCDB-CDO1-10-1998 OCDB-CDO1-11-2003 OCDB-CDO1-12-1999	Civil Defense Officer I, SG 11	3	P18,549.00	<ul style="list-style-type: none"> <li>• Bachelor's Degree</li> <li>• Civil Service Professional eligibility or its equivalent</li> </ul>
15	OCDB-ADOF2-29-2005	Administrative Officer II, SG 11 (HRMO I)	1	P18,549.00	<ul style="list-style-type: none"> <li>• Bachelor's Degree</li> <li>• Civil Service Professional eligibility or its equivalent</li> </ul>

